



Australian Clay Target Association Inc.

National Executive Meeting

Saturday 21st June 2014

Meeting commenced: 8.30am

Location: ACTA Office, Wagga Wagga.

Present:

Mr. Allan Vilcins - President

Mr. Don Johnson – New South Wales

Mr. Don Power – New South Wales

Mr. Robert Fox – Northern Territory – Vice President

Mr. Dave Howe – Northern Territory

Mr. Robert Nugent – Queensland

Mr. Brian Muirson – Queensland

Mr. Garry Read – South Australia

Mr. Bronte Evans – South Australia

Mrs. Cheryl Arnot – Tasmania

Mr. Kim Hibble - Tasmania

Mr. Gary Hayden – Victoria

Mr. Mal Dyson – Victoria

Mrs. Elaine Forward – Western Australia

Mr. Terry Marsden – Western Australia

In attendance:

Mr. Peter Haley – Co-opted Grounds committee (observer)

Mr. Tony Turner – Executive Officer

Apologies:

Nil

1 WELCOME AND INTRODUCTIONS

1.1 Declaration of interest Statement

The Executive Officer confirmed all forms have been received.

1.2 Confidentiality agreement

The Executive Officer confirmed all forms have been received.

1.3 Acceptance of agenda

Accepted by meeting.

1.4 Minutes of last meeting

Minutes of meeting dated 21st June 2013 produced to meeting.

*Motion: Garry Hayden Seconded: Brian Muirson
"The minutes of the meeting dated 16th June 2013 are accepted
Motion Carried,*

1.5 Business arising

The Executive Officer advised there was no business arising from the minutes.

2. BUSINESS ON NOTICE

2.1 Financial report

EO advised he had sent the report with comments and no further questions have been asked in relation to the financial report to the end of May 2014.

*Motion: Terry Marsden Seconded: Cheryl Arnol
"The financial report as presented to the meeting is accepted, the association are able to pay accounts as they fall due".
Motion Carried*

2.2 Review of the ACTA constitution was deferred to the Legal and Governance Report.

2.3 State per capita rebate

A recommendation to have the State per capita rebate process to States was discussed and resolved that a change was not supported by the Executive Committee.

2.4 ICTSF – Including World Sporting Championships in Australia in 2019

President of the ICTSF Robert Nugent gave a report on the events of the ICTSF since the last EC meeting. Mr Nugent came to the chair of the organisation after former President John McCormack stepped down due to the Irish Clay Pigeon shooting Association losing government funding. As President, Mr Nugent asked the ACTA EC endorse him for the next two years as President to ensure continuity within the ICTSF. He also asked that member Countries be advised of our stance hoping other countries may also support their delegates in circumstances where internal elections may cause a person on the ICTSF to lose their position. Advised the meeting that the Delegate to the ICTSF would remain as the President of the association.

*Motion: Kim Hibble Seconded Elaine Forward
The Australian Clay Target Association endorses Robert Nugent as delegate to ICTSF for a 2 year period, whilst continuing to hold the confidence of the ICTSF as President". Motion Carried*

After general discussion within meeting, resolved: The current World Sporting Committee continue to plan and develop the Championship in Brisbane/ Gold Coast in 2019.

Action: Current World Sporting Committee to continue to plan and develop the 2019 World Sporting Championships.
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2.5 **Environmental Management Plan - ACTA**

Mr Robert Fox presented the Environmental Management Plan- working document that is nearing completion and spoke to the document. He advised that there are still a number of areas of development required including:

- legislative requirements;
- identifying gaps;
- history of the ground including amounts of Lead on the ground and that removed since the ground became a shooting ground in the early 1970's;
- soil maps to include acidity, PH, Drainage and other requirements, and
- a budget is to be provided for costs. Mr David Howe has the expertise and is able to conduct soil testing as required.

Action: Executive Officer to coordinate completion of document for Environmental Action Plan.
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3. **SUB-COMMITTEE REPORTS AND RECOMMENDATIONS**

3.1 **Coaching Committee – Mr David Howe**

Resolved: Academy Pathway

12-15 athletes to attend. Auto entry under set criteria, other athletes will be accepted by state endorsement and approved by the NCD. Age to be under 21.
Academy to run annually from 1/10/14 – 30/9/15.

Resolved: Athlete Pathway

Encourage clubs to have open coaching days to boost club numbers of coaches and members. An emphasis on coaching accreditation and development.

Resolved: Athlete Recognition

Select teams for world events partially funded each year.

Resolved: National Camps

Funding from the national camp in September to be distributed to the states to assist with their junior development.

Academy camp to be held at the AIS dates TBA.

National & state ISSF camps to be run as per AISL funding.

Resolved: Calendar

Coaching calendar to be on website for states, zones to access with the NCD to facilitate camps etc.

Action: Coaching calendar to be on website for states, zones to access with the NCD to facilitate.

Resolved: Qualifications

Push for assessors to get accredited to assist with coach accreditation. Consider a fee for members to get coaching accreditation so that the assessors delivering the courses can have some of their out of packet expenses reimbursed.

ATTENDANCE OF COACHING DIRECTOR AT NEXT EC MEETING:

The President asked for a report from the Coaching Director on a regular basis. EO advised Suzy provides a regular report and that will be passed through to all members of the Executive.

9.15 am Break
9.30 am Resumed

3.2 International Shooting Committee – Mrs Elaine Forward

Glenn Shield

Firstly need to confirm that New Zealand will be sending a team in 2015.

Motion: Elaine Forward

Seconded Cheryl Arnol

"Committee recommends that when the event is shot at home (i.e.; odd years) the team is selected from the highest scores in the Commonwealth Trap. The travelling team to be selected in odd years to travel in even years is to be selected from the high gun scores. The Committee further recommend to encourage younger shooters the age be lowered to Under 21."

Carried

Action: EO writes to Casella Wines to seek continuing financial support for the program which was funded by them prior to 2014

Women's Double Trap

General discussion within meeting as to Women's double trap events.

Motion: Elaine Forward

Seconded Cheryl Arnol

"The ACTA to write an article in CTSN advising women's double trap will run in 2015 although if sufficient support is not obtained the event will be dropped from the program."

Carried

Sponsorship

Resolved: ISC committee would like to request the promotions committee look at sponsorship for the ISSF Nationals.

Action: Promotions and development committee to look into providing sponsorship for all ISSF national events.
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Shooter Profiles

ISC committee is appreciative of the work done by the office on the profiles that have already been supplied.

Recommend something on the Commonwealth Games team in the next edition of the CTSN.

Action: ACTA EO to include Commonwealth Games shooter articles in future CTSN.

Skeet

2015 – 16/5/15 – 23/5/15 – NATIONAL GROUND
2016 – 21/5/16 – 28/5/16 – NATIONAL GROUND
2017 – 20/5/16 – 27/5/16 – NATIONAL GROUND
2018 – 19/5/18 – 26/5/18 – NATIONAL GROUND
2019 – 18/5/18 – 25/5/18 – NATIONAL GROUND

Sporting Clays

2015 – 29-30/8/15 – NATIONAL GROUND
2016 – 27-28/8/16 – NATIONAL GROUND
2017 – 26-27/8/17 - NATIONAL GROUND
2018 – 25-26/8/18 – NATIONAL GROUND
2019 – WORLD SPORTING TBA

Action: EO to place the above calendar on the ACTA website for all members' information.

3.3.2 2015 National Trap Championships

Resolved within meeting:

Starting time each day 8.30 am

- Fri 20/3/15 Pre Nationals 50T Points Score 50T Single Barrel Cash Divide
- Sat 21/3/15 Double Barrel 50T
- Sun 22/3/15 Double Barrel Shoot Off – Family Deauville Doubles
- Mon 23/3/15 Teams Shoot, Opening, Double Rise 50Pr, National Deauville Doubles
- Tue 24/3/15 Handicap 50T
- Wed 25/3/15 Champion of Champions 75T
- Thu 26/3/15 Single Barrel 100T
- Fri 27/3/15 Points Score 100T
- Sat 28/3/15 Mackintosh Shoot

100T events to be shot in two visits

Pricing to remain the same @ \$40 to enter event plus \$5 per 25 targets.

Pools: Graded pool to have a starting amount of \$500 per grade this pool is \$10 to enter
Overall pool on the Handicap to have a starting pool of \$2000, this pool is \$20 to enter, this pool to pay out 1 -5

- 40%
- 25%
- 15%
- 12.5%
- 7.5%

Overall pool on the other events is \$20 to enter no starting amount.

Graded High score pool is \$10 to enter no starting amount.

3.3.3 Shooters must enter the pools to be eligible for a cash payout.

Action: EO to publish an article in the CTSN to explain how the pools work.
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Moved Garry Hayden

Seconded Mal Dyson

"Graded pool to have a starting amount of \$500 per grade this pool is \$10 to enter

Overall pool on the Handicap to have a starting pool of \$2000, this pool is \$20 to enter, this pool to pay out 1 -5 placing's."

Carried

3.3.4 Shoot-Offs:

General discussion within meeting as to the conduct of shoot offs for the DTL Nationals.

Resolved: No Events to be conducted under lights.

No changes to be made to the terms and conditions they just need to be better administered. Deauville Doubles will be run under lights if necessary.

Action: EO to ensure the shoot off conditions is well advertised in the CTSN.
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3.3.5 Shoot Marshall for 2015 events:

Resolved: The EO to call for expression of interest for Shoot Marshall & two assistants for the trap nationals & Shoot Marshall for the skeet nationals.

Action: EO to advertise for shoot Marshalls and assistants for the DTL and skeet national championships.

3.3.6 Tournament Directors:

Resolved: The Tournament Directors for each National Championships in 2015 to be:

- ISSF – Elaine Forward
- TRAP – Gary Hayden
- SKEET – Terry Marsden
- SPORTING – Don Power

3.3.7 World Sporting

Mr Robert Nugent advised the meeting that the ACTA was awarded the 2015 world sporting championships however after three venues were reviewed it was decided two venues that expressed an interest were unsuitable and the Brisbane venue declined because they felt there was not enough lead in time to do the event justice.

The 2015 event has been passed over to South Africa with it going back to the Northern Hemisphere in 2017 with Australia to host the event in 2019.

Resolved: the committee (Robert Nugent, Allan Vilcins, John Younger, Peter Hall, Lyle Petman) already set up to investigate continue to talk with the Brisbane for the 2019 event.

Action: Messer's Robert Nugent, Allan Vilcins, John Younger, Peter Hall, Lyle Petman) to investigate continue to talk with the Brisbane for the 2019 event.
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3.3.8 World DTL Championships

General discussion within meeting as to the dates of the 2018 Championships.

Resolved: 2018 World DTL Championships will be conducted 27th, 28th & 29th March 2018. Research be conducted by the office about requirements for the event and reviewed at the 2015 meeting. Trial 4 banks of 4 at Nationals leading into the Worlds in 2018.

3.3.9 Aislin Jones Request

Request to have bronze Australia badges presented at Skeet Nationals for sections. After review found that these badges have never been presented at Skeet Nationals to our knowledge we reply to Aislin that she will not receive a badge retrospectively.

Resolved: A letter to be sent to Aislin Jones stating no badge to be presented.

Action: EO to write to Aislin Jones advising no badge to be presented for the skeet Nationals as discussed.

3.3.10 Universal Trench

Discussed within meeting. No action required.

3.3.11 Chris Carroll

Letter asking that Victoria be recognised as joint winners of the state shoulder to shoulder veteran's event at the 2013 Perth Nationals (with Northern Territory).

The EO advised that after checking squad sheets it was found that Northern Territory were the outright winners of the event.

Action: A letter to be sent to Chris Carroll advising him of the Northern Territory winners of the event.

3.3.12 Frank Auditore Report (New Zealand World DTL Championships).

The report from Frank Auditore is accepted by the meeting.

3.3.13 Ladies Skeet teams

Discussion within meeting that the event was not shot off it in 2014. The event was decided on a count forward system which is not within the rules. Discussion within meeting as to the legality of the shoot off.

Motion: Bronte Evan

Seconded: Gary Hayden

"The three ladies team details are added to the trophy as winners in 2014."

Carried

3.3.14 Badges

Discussion within the meeting as to what badges are given for what events and the protocol that surround the awarding of various badges, to bring some evenness to each of the national events.

Action: EO to research badges and event recognition and report to the Executive Committee.

Further discussion to also to have commonwealth badges awarded for commonwealth events held at National titles.

Action: EO to organise commonwealth badges to be presented with commonwealth events.

3.3.15 Commonwealth Championships

General discussion within committee as to the conduct of Commonwealth Championships and the recognition they should deserve.

The Commonwealth championships as an elite shoot with prize money attached.

- . The event would have no grades or sections and pay prizes (sashes & badges) & money from 1-5 overall.
- . 50T events
- . Proposal is to pay \$100 per event to enter.

- . \$28 back to club for running the event
- . \$2 to ACTA for administration
- . \$10 for OA High Gun
- . \$60 for place getters in each event
- . Limit the event to major centres for the first three years to build prestige in the event.

Motion: Gary Hayden

Seconded: Brian Muirson

"The commonwealth championships be conducted as an elite shoot with prize money attached."

Carried

3.3.16 SKEET MEETING

TEAM SELECTION:

For Glenn Trophy and USA selection:

Resolved team selection remains unchanged.

HANDICAP:

Resolved Referred to rules.

HIGH GRADE:

When a grade is achieved that there is no going back down a grade in that year. Resolved to Decline this recommendation

BADGES:

Request to present badges for the Commonwealth Skeet and have them presented retrospectively.

Resolved to decline the recommendation (Badges under review)

HAT THROWING:

Resolved that there is NO hat throwing at any ACTA events. Article to be published in the CTSN with reference to Rule 501 regarding safety. This practice will not be tolerated.

SUB GAUGE EVENTS:

Resolved that 28 Gauge & 410 events become 50T National events. Remove pre national from the All States event but this is not a national event.

COMMONWEALTH SKEET CHAMPIONSHIP:

Resolved that this event have a commonwealth badge for the overall winner.

SIGNAGE ON GROUNDS:

Recommendation to grounds committee that more signage is in place for camping and parking.

Motion: Gary Hayden

Seconded: Kim Hibble

"Recommendations received from the Skeet National were considered. The above recommendations are accepted."

Carried

3.3.17 OVERSEAS TEAMS

Discussion within meeting as to the conduct and attendance of overseas teams:

Recommend point 2 to read –

"Nominations to enter the event will be paid for by the ACTA and organized by the ACTA office where possible."

Point 4 to read -

"Permits required for each team member to compete at the specified event will be organized where possible and paid for by the ACTA. Any out of pocket fees will be reimbursed by the ACTA upon provision of receipt."

TEAM MANAGER:

Recommend addition to responsibilities to read – Team manager to organise a team function if deemed necessary.

AMANDA HOLT:

The EO and President advised the meeting of the nonattendance of Ms Amanda Holt at the World DTL Opening Ceremony and that her assistance money was withheld as she did not complete her contract by attending the function. Nil action required.

Resolved: "The Executive Committee supports the executive officers response to this issue."

COMMONWEALTH CHAMPIONSHIPS:

Discussion within meeting as to the Hall of Fame and the kudos the event obtains.

Motion: Gary Hayden

Seconded: Brian Muirson

"The Commonwealth Championships be conducted as an elite shoot, 6 events, 50 targets."

Carried

Draft Budget / program

	Noms	Club	ACTA	OA	Events
Based on \$100 noms	100	28	2	10	60
Based on 100 Shooters	10000	2800	200	1000	6000
Based on 150 Shooters	15000	4200	300	1500	9000
Based on 200 Shooters	20000	5600	400	2000	12000
	Noms	Club	ACTA	OA	Events
Based on \$150 Noms	150	28	2	10	110
100 Shooters	15000	2800	200	1000	11000
150 Shooters	22500	4200	300	1500	14000
200 Shooters	30000	5600	400	2000	17000
Based on 100 Shooters			\$100	\$150	
	1st	40%	2400	4400	
	2nd	25%	1500	2750	
	3rd	15%	900	1650	
	4th	12.50%	750	1375	
	5th	7.5%	450	825	
Based on 150 Shooters					
	1st	40%	3600	5600	
	2nd	25%	2250	3500	
	3rd	15%	1350	2100	
	4th	12.50%	1125	1750	
	5th	7.5%	675	1050	
High Gun would be \$9000 in all scenarios					

Motion: Gary Hayden

Seconded: Brian Muirson

"HOF points are awarded for Commonwealth Championships recommendation is sent to Hall of Fame committee for formal recommendation back to next Executive meeting."

Carried

Action: To be referred to the Hall of Fame Committee to make a recommendation to the Executive Committee as to the awarding of points for the Commonwealth Championships.

Break 10.35 am

Resume 10.45 am

3.4 Rules Committee – Mr Brian Muirson

Report provided to meeting.

3.4.1 TAIPAN SHIELD:

Discussion within meeting as to the Briefing Paper of Mrs Cheryl Arnol.

Motion: Brian Muirson

Seconded Cheryl Arnol

"Changes to the criteria of the Taipan Shield challenge are;

- 1. Teams to consist of three (3) women registered with the ACTA. Two from the same club with the third team member may be from a neighbouring club.*
- 2. Event to be shot in October, November or December only.*
- 3. Team members can only be nominated in one team only.*

All other rules to remain the same."

Carried

Action: EO to administer changes to Taipan Shield competition, advise Mrs Arnol in writing of the changes and to ensure publication made in CTSN and to State Secretaries of changes.

3.4.2 BREAK BADGES:

Discussion within meeting as to the rules surrounding DTL break badges.

Motion: Brian Muirson

Seconded Garry Read

"Change to Rule 4.23 (a).

Rule to read:

'Break Badges will be recognised in sequences of 50, 75, 100, 150, 200, 250 and so on, provided these are shot over oscillating traps including Continental under double or single barrel conditions and in regular competition on one day only, excepting over a program of two or more successive days.'

Carried

Action: EO to advise all Rules Supervisors of changes.

3.4.3 ZZ DISCIPLINE:

General discussion within meeting as to the ZZ competition being run on ACTA grounds.

Resolved: ZZ is supported by the ACTA as a novelty event however the ACTA are not in a position to support a National Championships.

Action: EO to advise Vince Gatt of the decision of the ACTA Executive.

3.4.4 HANDICAP EVENTS:

Letter from Janene Schiller read to meeting and discussed. Letter re Warren Gun Club and how they run annual handicap events.

Resolved: Janene Schiller to contact Warren Gun Club and investigate how they have been conducting their handicap events. Advice has been received that the handicap events shot at the club have not been shot to finality and therefore the appropriate handicap changes have not been forthcoming to the ACTA office.

Action: EO to contact Janene Schiller to contact Warren Gun Club to resolve this issue.

3.4.5 25 METRE BREAK BADGES:

Discussion within meeting as to Rule 4.24 (e) – break badge acknowledgment.
Executive Officer to organise break badges for 25 metre achievements at 50, 75, 100 etc.

Action: The Executive Officer to organise break badges for 25 metre achievements at 50, 75, 100 target breaks etc.

3.4.6 RULES 4.08, 8.08 and 11.02:

Discussion within meeting as to the use of military style firearms by members on ACTA grounds and their unorthodox appearance.

Motion: Brian Muirson

Seconded: Malcolm Dyson

"Immediately advise all member associations and clubs of the rule change of the following to read:

'The use and carriage of military style shotguns are prohibited on ACTA grounds at all times.'
New Rule 4.08 (d), 8.08 (d) and 11.02 (h)."

Carried

Action: EO to advise all ACTA member associations and clubs and place on website.

3.4.7 FIVE STAND SPORTING:

At the present time the ACTA, allows SSAA and Field and Game Federation and Field and Game Australia members to shoot 5 Stand Sporting only on ACTA grounds.

Motion: Brian Muirson

Seconded Gary Hayden

"The ACTA allow both "sporting disciplines" i.e.; 5 Stand and Walk through to be shot by all parties concerned on ACTA grounds. Remove the word "5 Stand."

Carried

Action: EO to coordinate the removal of the wording as above.

3.4.8 20 GAUGE:

Discussion as to scores for 20 gauge events are not currently recorded in member handicap books.

Motion: Brian Muirson

Seconded Terry Marsden

"Rule 6.01 (a) to change to the following wording:

'All appropriate 12 gauge and 20 gauge scores shall be recorded for percentage performance classification irrespective of how the event is run.'"

Carried

Action: EO to coordinate with Rules Supervisors.

3.5.3 NOMINATION DISCOUNT FOR JUNIORS:

Discussion within meeting as to a 20% discount per event on Nominations is offered to all Juniors entering at all 2015 National events

Motion: Garry Read Seconded: Kim Hibble
"A 20% discount on ACTA Championship nominations is offered to all Juniors per event entered at all 2015 National events".

Amendment to motion: Gary Hayden Seconded: Mal Dyson
"A \$10.00 discount on Nominations is offered to all Juniors per event entered at all 2015 National events."
Amendment is carried.

Original motion with amendment put to meeting.

Carried

Action: EO to advertise the discount to all members in the CTSN and other adverts.

3.5.4 FREE NOMINATIONS FOR FIRST TIME ATTENDANCE JUNIORS:

Discussion as to how the free nominations were received from members.

Motion: Garry Read Seconded: Kim Hibble
"Free entry nominations are extended to all juniors who have not previously attended a National Championships- to continue from 2014 – 2016."
Carried

Action: EO to continue to negotiate with sponsor to provide a slab of shells per first time Junior entered.

3.5.5 STATE PROMOTIONAL PAMPHLETS:

Discussion as to the current promotional pamphlets which are outdated - to be upgraded and reprinted.

Motion: Garry Read Seconded: Kim Hibble
"EO to have promotional pamphlets re-formatted and printed."
Carried

Action: EO to redraft and reprint state promotional pamphlets.

3.5.6 NEW ACTA LOGO:

Discussion within the meeting that the ACTA should keep the current logo however have a new 'sport logo' or marketing logo. Discussion that the ACTA previously went down this path at a large cost with no outcome.

Action: EO to seek some "preliminary options". Consider opening a competition through the ACTA membership and Graphic Arts (University students).

The ACTA receiving the logo and copyright to same.

3.5.7 NEWSLETTERS/COMPETITIONS/SURVEYS ON NEW WEBSITE AND DATABASE:

Nil cost to do above. EO outlined what can be achieved through the new site.

3.5.8 CRITERIA FOR PROVIDING PROMOTIONAL ARTICLES AND PHOTO's – STATES:

Photographs and story material to be provided in a standard format.

Action: EO to provide all States with a template advising the format for website and CTSN.

3.5.9 STATE MARKETING KITS:

Resolved within meeting that State Kits to comprise ACTA information. States to provide their own information if required.

Action: EO to advise all State Secretaries that they are to coordinate their own marketing information.

3.5.10 MEDIA UNIT ATTENDANCE AT ISSF CHAMPIONSHIPS:

Discussion by EO regarding the attendance of the Charles Sturt Media Unit (two persons) at the ISSF Nationals.

Motion: Garry Read

Seconded: Gary Hayden

"The amount of \$5000.00 is allocated towards cost of having CSU Media attend the ISSF National Championships in 2015."

Carried

Action: EO to coordinate the attendance of the Media Unit at the 2015 ISSF National Championships.

3.5.11 EO asked for the promotions committee to suggest what is required in relation to State and Club requirements so the ACTA can provide. This to include dry fire and replica/deactivated guns to be held by States for promotion

3.5.12 COMPENDIUM FOR MARKETING:

Discussion within meeting as to the purchase of approximately 50 – 100 compendiums for marketing the association with sponsors, promotions and sales

Motion: Garry Read

Seconded: Kim Hibble

"Compendiums are purchased for the above use in 2015".

Carried

Action: EO to organise the purchase of ACTA compendiums.

3.6 National Grounds Committee – Mr Don Johnson

Report provided to meeting.

3.6.1 2014 RECOMMENDATION OF WORKS

1. Concrete the surrounds of pump out stations	\$ 5,000
2. Sand blast and paint referee/scorer seats including seat covers	\$12,000
3. Install 3 Ball Traps on National Ground	\$39,000
Total	<u>\$56,000</u>

Motion: Don Johnson Seconded: Don Power
"Works detailed in 1 & 2, 3 be Included in 2014 Budget including diverting the cost of a ball trap from Coaching to grounds."
Carried

Mr Don Power stated Wagga Gun Club have a continental Gemini trap that would be an option until the ACTA purchased a ball trap. Traps locations to be sited to ensure balance on the ground. Wagga to assist once costs are finalised

Action: Chair of Grounds and the EO to complete works as authorised by the EC.

3.6.2 2015 RECOMMENDATION OF WORK

1. Grand Stand Shade covers (10)	\$40,000
2. Ground evaluation by civil Engineers	\$25,000
3. Competitors tables (15)	\$ 1,500
4. Additional Ladies toilets western Ablutions block & repairs to showers block at the Club house	\$25,000
5. Allocate \$50k for design of Clubhouse/Office	\$50,000
Total	<u>\$136,500</u>

Budgeted cost: \$136,500.00

Discussion within meeting as to ground clubhouse and requirements for government funding to progress same. Discussion that plans can be drawn up and if the building does not go ahead in the near future can be retained for future use.

Motion: Robert Fox Seconded: Cheryl Arnol
"The ACTA allocate \$50k for design of Clubhouse/Office for budgeting to assist fundraising and securing grants in the future."
Carried

Budgeted cost: \$50,000.00

Action: Chair of Grounds and the EO to complete works as authorised by the EC.

3.6.3 2016 DRAFT Recommendations Works

1. Ground Drainage	\$100,000
2. Separate Fence	\$ 80,000
3. Golf Cart Pathway	\$100,000
4. Large Caravan Sites powered	\$ 30,000
<i>Total</i>	\$310,000

For information only.

3.7 Legal and Governance – Mrs Cheryl Arnol

3.7.1. CONSTITUTION:

The Executive Committee discussed a review of the now ten (10) year old constitution and the changes necessary to provide for contemporary governance of an organisation the size of the ACTA in an environment of changing State and National legislation. There was discussion in relation to the need to change the constitution so that it better reflected the Model Rules for an incorporated association in Victoria and provided protection for both the organisation and more importantly for the office bearers of the Association

The constitutional review should include a process that allows the recognition of shooting members (currently defined as registered shooters) and provide ability for the Executive Committee to discipline those members in certain circumstances. Given the spate of recent conflicts and the inability of the Association to deal with the matters constitutionally there is a need to review the member categories to ensure that we are able to deal with individual non-voting members (the former Registered Shooter classification). This is particularly important for complaints that evolve at a National level.

The constitution should be supported by strong by-laws that allows for modern governance principles to be implemented without wholesale changes to the constitution.

Motion: Cheryl Arnol

Seconded: Rob Fox

"The Executive Committee endorse a review of the constitution of the ACTA as an Association incorporated in the State of Victoria and that the Model Rules for an association in that State form the basis for the new constitution.

That the Executive Committee further endorses a review of the By-Laws and Policies of the ACTA to be implemented and integrated into the governance structure of the Association in conjunction with the constitution."

Carried

3.7.2 STRATEGIC PLAN

The Strategic Plan is presently overdue for review and should be looked at as a matter of priority and upgraded accordingly. It is the view of the committee that the Business Plan should continue and be formulated in conjunction with a reviewed Strategic Plan for continuity.

Motion: Cheryl Arnol

Seconded: Terry Marsden

"The Executive Committee endorses a review of the Strategic Plan, that the Strategic Plan be amended as required and a draft sent to all members of the National Executive to be endorsed at the first available meeting."

Carried

Motion: Cheryl Arnol

Seconded: Terry Marsden

That an Annual Business Plan be implemented to reflect the strategies for the future of the Association."

Carried

3.7.3 ACTA BYLAWS:

There is a need for the ACTA by-Laws to be reviewed. Many of these documents are now ten years old and should be reviewed to empower the association under the framework of the constitution.

Motion: Cheryl Arnol

Seconded: Garry Read

"The Executive Committee supports a review of the by-Laws in conjunction with the review of the constitution to ensure compliance with modern governance."

Carried

3.7.4 MEMBER PROTECTION POLICY:

The ACTA Member Protection Policy is now ten years old. It should be reviewed to ensure that it does not conflict with the intent of the constitution in relation to disputes and/or protection of members

Moved Cheryl Arnol

Seconded Elaine Forward

"The Executive Committee support a review of the ACTA Member Protection Policy in conjunction with the review of the constitution to ensure compliance with modern law."

Carried

Action: Chair of Legal and Governance to coordinate a review of the ACTA Constitution, ACTA Bylaws, ACTA Business Plan, ACTA Member Protection Policy and future direction strategies.

3.7.4. SHOOTING RULE 4.15

The matter of de-registration of a shooter was referred to the Rules Committee as there is no current appeal process under the shooting rules to afford a shooter the opportunity of natural justice. The matter of an appeal can be dealt with as part of the review of the constitution to ensure all people have access to the process for natural justice.

Motion: Cheryl Arnol

Seconded: Terry Marsden

"The Executive Committee receives the advice and provides the opportunity in any constitutional review for an appeal process for a registered shooter who is found to have breached the rules of the Association to appeal any decision of the Executive Committee."

Carried

Action: Chair Legal & Governance to incept.

3.8 Hall of Fame – Mr Bronte Evans

Discussion within meeting as to the process for selection of members of the Hall of Fame and presented to meeting.

Motion: Bronte Evans

Seconded Rob Fox

"The HOF Selection process for members as presented is accepted".

Carried.

3.8.1 HALL OF FAME BUILDING:

Discussion re the building of a Hall of Fame building on the National Ground. Discussion as to how that could be funded. General discussion through Mr Evans.

Motion: Bronte Evans

Seconded: Garry Read

"Look into a Building Foundation – EO to seek advice on the commencement of building fund through the Australian Sports Foundation. The HoF committee continue to research the options."

Carried.

Action: EO to research and present to the EC a Briefing Paper as to the options of a Building Foundation and sponsorship to build the Hall of Fame Building.

3.8.2 HALL OF FAME COMMITTEE / STAFF ROLE:

Discussion as to who prepares and delivers the HoF evenings / events. Resolved that the National Office is to arrange, develop and present the HoF Presentation evening. Staff to include option for Hall of Fame evening.

Members of the Executive Committee need to be present at the Hall of Fame events if possible.

Hall of Fame information be collected and recorded by the ACTA National Office.

Action: EO to arrange for a dedicated staff member to take responsibility for weekly updates of Hall of Fame information.
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3.8.3 HALL OF FAME DATABASE:

Discussion as to Hall of Fame information and historical information is uploaded to the new web-site as soon as possible the site is available, and as to the cost to do so.

Motion: Bronte Evans

Seconded: Robert Nugent

"All Hall of Fame information to be updated to the new website and database as a matter of urgency."

Carried

Action: EO to organise the Hall of Fame information to be uploaded to the new database / website.
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4. RECOMMENDATION RE SUB COMMITTEE STRUCTURES (Brought forward at request of Mr Robert Fox).

Discussion as to the committee structure within the ACTA. Two proposals tabled.

Motion: Cheryl Arnot

Seconded: Elaine Forward

"The proposal as brought forward by Robert Fox of 5 Sub-committees plus coaching is accepted."

Lost

Resolved by the Executive Committee that the committee structure to remain the same with some name changes.

5. ELECTION OF OFFICE BEARERS

5.1 Nominations for the position of Vice President

Robert Nugent

Nominated Terry Marsden

Seconded: Garry Hayden

As there were no other nominations "Robert Nugent was elected Vice- President of the ACTA."

Motion Carried.

5.2 Secretary

Gary Hayden.

Nominated Cheryl Arrol Seconded: Garry Read

There were no other nominations "Gary Hayden was elected Secretary of the ACTA."

Motion Carried.

5.3 Treasurer

Mrs Cheryl Arrol

Nominated Gary Hayden Seconded: Bronte Evans

There were no other nominations "Cheryl Arrol elected as Treasurer of the ACTA."

Motion Carried.

6. Determination of Sub-Committee Chairpersons and Committees

6.1 Administration and Finance

Robert Nugent (Chair)

Cheryl Arrol

Don Johnson

Allan Vilcins

6.2 Rules

Brian Muirson (Chair)

Garry Read

Kim Hibble

Terry Marsden

Bronte Evans

Malcolm Dyson

6.3 Championships

Gary Hayden (Chair)

Terry Marsden

Elaine Forward

Don Power

Mal Dyson

Robert Nugent

Brain Muirson

Bronte Evans

6.4 Promotions and Development

Garry Read (Chair)

